STUDENTS COUNCIL ELECTION NOTICE
2016 – 2017

Election of Class Representatives for College Students' Council and Sports Council of the following classes will be held on –
FRIDAY, 29th July 2016

Counting of votes/declaration of results: immediately after the record of votes on 29th July 2016.

<table>
<thead>
<tr>
<th>Class</th>
<th>Concil Seats</th>
<th>Sports council seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYBSc</td>
<td>02</td>
<td>02</td>
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<tr>
<td>FYBA</td>
<td>02</td>
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<tr>
<td>SYBSc</td>
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<tr>
<td>SY BA</td>
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<tr>
<td>TYBSc</td>
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<tr>
<td>TYBA</td>
<td>02</td>
<td>02</td>
</tr>
<tr>
<td>MA</td>
<td>01</td>
<td>–</td>
</tr>
<tr>
<td>MSc</td>
<td>01</td>
<td>–</td>
</tr>
<tr>
<td>Total</td>
<td>14</td>
<td>12</td>
</tr>
</tbody>
</table>

1. Polling hours and place of election will be announce later (Polling will be online)
2. Counting of votes shall take place immediately after the polling time and results shall be announced by the polling officer on the same date.
3. The candidates shall be presents at the time of scrutiny of nomination papers.
4. Important: the elected class representative of both council and sport council(college section) will assembled and elect from amongst themselves the office bearers of councils/sports councils on Friday 29th July 2016 after election.
5. Students representing in the students’ council for MA and MSc programmes are not allowed to hold important portfolios.
RULES OF ELIGIBILITY

College Section Students’ Council Election 2016-17

The following shall be the rules of eligibility for the election of class representatives to the Council/Sports Council.

1. All the bonafide students on the rolls of the College as on 20th July 2016 are eligible to contest and vote at the election of Class representatives.

2. Students desirous of contesting the election shall file a nomination paper in the prescribed form (available at the office help desk) and shall be dated, signed by the candidate and his or her Parent/Guardian and then signed by another student entitled to vote from that particular class.

3. The signatures on the nomination forms submitted by a candidate should tally with his / her signature on his / her Identity card. In case the signatures do not tally, Scrutiny Officer may reject the said nomination forms at his discretion.

4. Student contestants passed in supplementary / repeat examination any time during graduation or taken admission as a repeater any time in the last 3 years are not eligible to contest the elections.

5. No students contestant shall be eligible to contest the elections to the college/sports council if he or she has completed twenty one years of age by 20th July, 2016. (Along with the nomination paper submission of Birth certificate or any other proof showing date of birth is must for each contestant)

6. No student contestant shall be eligible to contest the elections to the college/sports council if he/she does not have 45% average marks in previous examination. (Along with the nomination paper submission of last 3 years mark sheets is must for each contestant. (Contestants from F. Y. B. A. /B. Sc. Should submit Xerox copy of XII Std. Mark sheet)

7. It shall not be open to an elector (candidate from the electoral roll) to propose the candidature of more persons than the number of seats.

8. The candidate can contest as a class representative either for Student's Council or Sports Council seats and not for both the seats.

9. Each elector will have votes equal to the number of seats assigned to each class, for example, for F. Y. B. Sc.(Council) with 2 seats.

10. Election of Class Representative shall be held by Ballot on the basis of principle of simple majority vote.

11. A nominations paper which does not comply with all the requirements shall be rejected.
12. At the time and place appointed for scrutiny of nominations, Intending candidates or any other bonafide student of this College duly authorized in writing by each such candidates shall alone be entitled to be present. The intending candidates or authorized student must produce duly signed Identity card of intending candidate for verification. In case a Candidate or his/her duly authorized representative remains absent during the scrutiny, no complaint whatsoever shall be entertained by the Committee afterwards under any circumstances regarding his/her scrutiny.

13. The students shall be allowed to vote on production of their Identity Cards only. Those who fail to produce their Identity card at the time of voting shall not be allowed to exercise their right to vote under any circumstances. (some other related evidence can be accepted in case ID card has not issued by college office)

14. Each Candidate shall be allowed to display one poster at a marked place in front of college office. They are forbidden to display their posters in the class rooms or anywhere else in the premises. Disfiguring of the wall by writing is not permitted. If any violation in this respect is detected, the candidate should take immediate steps within 2 hours to remove or wash such posters/writings etc. The "Best Poster Display" Shall be awarded a prize of Rs. 201/-.

15. It is expected and desirable that the candidates who have sufficient Sports background may contest the seats of sports council. The candidate contesting for the post of Sports Council Secretary (earlier designated as Gymkhana Secretary) should have Sports achievement in Intercollegiate Tournaments.

16. The elected members of council must attend all the meetings scheduled on respective dates. Failure to attend the above meetings MORE THAN ONCE without prior permission of Principal / Vice - Principal shall lead to termination of membership.

17. All the elected members shall attend all the College functions including FLAG HOISTING CEREMONY on 15th August, 19th December and 26th January. Failure to attend all these functions without prior permission of Principal / Vice - Principal shall lead to termination of membership.

18. Vacancies arising from the termination of membership due to non-attendance shall be filled in by nomination by the Principal.

19. The nomination papers along with undertaking duly signed should be submitted in the office counter no.1 or to Dr. D Mazumdar (Department of Economics ) on or before the date specified. Nomination paper submitted without signed undertaking shall be rejected.

20. Signature of the Parent/Guardian on nomination form should tally with that in admission form.
CODE OF CONDUCT FOR THE CONTESTING CANDIDATES

1. Every candidate contesting for Class Representative shall have equal opportunity to campaign in the premises.

2. Public sound system should not be used.

3. Campaign should be limited to the bonafide students only.

4. Interference of non-students should be prohibited.

5. Use of threats, unfair means, pressure tactics, terrorism, kidnapping, bribing, intimidating and indulgence in communal, regional campaign may disqualify the candidate if found guilty by the Election Committee.

6. Disfiguring of the walls/property of the college for the purpose of campaigning may disqualify the candidate.

7. Each contestant shall sign the undertaking that he/she will abide by the rules and code of conduct governing the elections. Disfiguring of the walls/property of the college for the purpose of campaigning may disqualify the candidate. the candidate if found guilty by the Election Committee.

STUDENTS’ COUNCIL

OFFICE BEARERS

1. Chairman  
2. General Secretary  
3. Literary Secretary  
4. Debating Secretary  
5. Dramatic Secretary  
6. Science Association  
7. Excursion and Hiking Secretary  
8. College Canteen Representative  
9. Nature Club Secretary  
10. Library Representative  
11. Students’ Aid Fund Representative  
12. Magazine Representative  
13. SPIC - MACAY Representative

SPORTS COUNCIL

OFFICE BEARERS

1. Chairperson  
2. General Secretary  
3. Football and Hockey Secretary  
4. Basketball & Swimming  
5. Volleyball & Handball Secretary  
6. Cricket & T.T. Secretary  
7. Athletics, Judo, Cycling,  
8. Tennis, Badminton .  
10. Kho-Kho & Kabbadi Secretary and Chess Secretary
NOTICE
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STUDENTS’ COUNCIL ELECTIONS
[ COLLEGE SECTION ]

All concerned students are hereby informed that nomination papers are available on our website. Students can download it and every contestant is required to submit not more than 2 sets of nomination papers.

The nomination forms will be available from 16th July 2016.

The Detailed programme of election is as under:

1. Last date and hours fixed for the receipt of nomination papers 22nd July 2016 up to 3:00 pm
2. Date, hour and place of the scrutiny of the nomination papers. 25th July 2016 between 12:00 to 1:00 pm
3. Last date and hour fixed for withdrawal of nomination papers 26th July 2016 upto 4:00 pm
4. Date of elections and polling hour fixed for the purpose 29th July 2016 between 11:00am to 12:00 noon

Counting of votes/declaration of results: Immediately after the record of votes on 29th July, 2016.

NB: Principal will address the candidates on 28th July 2016 at 12:00 noon in the conference hall.

Failure in attendance of these meeting may result in invalidation of the nomination at the discretion of the principal.

Dr D. Mazumdar
Convenor
Election committee
ELECTION OF CLASS REPRESENTATIVES
(STUDENTS COUNCIL/SPORTS COUNCIL)
(Strike out whichever is NOT APPLICABLE)

1. I wish to contest for the post of the CLASS REPRESENTATIVE of
_________________________ (Class) for _____________________ (council)

2. Name of the candidate: __________________________________________
   (In capital letters)              Surname                  Name                  Fathers Name

3. Class ___________ Division ____________ Roll No. __________________

4. Achievement in sports/ Cultural Activities_____________________________________
   _______________________________________________________________________

5. Result of previous Examinations:__________
   (Enclosed attested copy/copies of statement of marks of previous examination).

6. Date of Birth: _____________________ (enclose proof)
   ______________
   Signature of the Candidate
   Date: __________

7. Name of the Proposer: _____________________________________
   Surname                  Name                  Father’s Name

8. Class _________ Division ___________ Roll No. _________________
   __________________
   Signature of the student (proposer)
   Date: __________
DECLARATION OF THE CANDIDATE

I hereby declare that I have read the rules governing the Election of Class Representatives/ Office bearers of students Council/ Gymkhana and those are binding on me. I further declare that I will abide by the “Code of Conduct” governing the elections.

_____________________  
Signature of the candidate

Date: _________________

__________________________  
Signature of the parent/Guardian

SCRUTINY OF THE NOMINATION PAPER

1. The Nomination paper is found to be valid.
2. The Nomination paper is invalid due to ________________________________

3. The Nomination paper is withdrawn by the candidate on _________________

_____________________  
Signature of the CHIEF ELECTION OFFICER

Date: _________________

______________________________________________________________

NOTE: Signature of the candidate and proposer should tally with the signature on the admission form.

Encl.: ______________________________________________________

______________________________________________________________

NB.: Form without proper documents will be disqualified
UNIVERSITY CLASS REPRESENTATIVE
ELECTION NOTICE
2016 - 2017

On FRIDAY, 29TH JULY 2016

Distribution of Seats

<table>
<thead>
<tr>
<th>Class</th>
<th>UCR Seats</th>
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</thead>
<tbody>
<tr>
<td>FYBSc</td>
<td>01</td>
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<td>FYBA</td>
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<td>M Sc part I</td>
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<td>M Sc part II</td>
<td>01</td>
</tr>
<tr>
<td>Total</td>
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</tr>
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   Election shall be held by Ballot.

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   nomination papers.
RULES OF ELIGIBILITY
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UCR 2016-17

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2. Students desirous of contesting the election shall file a nomination paper in the prescribed form (available at the office help desk) and shall be dated, signed by the candidate and his or her Parent/Guardian and then signed by another student entitled to vote from that particular class.

3. The signatures on the nomination forms submitted by a candidate should tally with his / her signature on his / her Identity card. In case the signatures do not tally, Scrutiny Officer may reject the said nomination forms at his discretion.

4. Election of University Class Representative shall be held by BALLOT on the basis of principle of simple majority vote.

5. A nominations paper which does not comply with all the requirements shall be rejected.

6. A student who has backlog of any of the courses of earlier examination including internal, external and departmental examinations of the respective degree.
   OR
   Who has been admitted to the class from which he/she is contesting by getting the benefit of ATKT.
   OR
   A student who is repeated in a class from which he/she is contesting the election.
   OR
   A student who has past criminal record.

7. The nomination papers along with undertaking duly signed should be submitted in the office counter no.1 or to Dr. D Mazumdar (Department of Economics ) on or before the date specified. Nomination paper submitted without signed undertaking shall be rejected.

8. Signature of the Parent/Guardian on nomination form should tally with that in admission form.
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2. Public sound system **should not** be used.

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4. Interference of **non-students** should be prohibited.

5. Use of threats, unfair means, pressure tactics, terrorism, kidnapping, bribing, intimidating and indulgence in communal, regional campaign **may disqualify the candidate** if found guilty by the Election Committee.

6. Disfiguring of the walls/property of the college for the purpose of campaigning **may disqualify the candidate**.

7. Each contestant shall sign the undertaking that he/she will abide by the rules and code of conduct governing the elections. Disfiguring of the walls/property of the college for the purpose of campaigning **may disqualify the candidate**, the candidate if found guilty by the Election Committee.
NOTICE

UNIVERSITY CLASS REPRESENTATIVE ELECTIONS
[COLLEGE SECTION]

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Failure in attendance of these meeting may result in invalidation of the nomination at the discretion of the principal

Dr D. Mazumdar
Convenor
Election committee
FORM-A

Form of Nomination Paper

ELECTION OF THE UNIVERSITY CLASS REPRESENTATIVE

Name of the College/Institution:____________________________________________________

1. The post applied for: University Class Representative of Department _____________
   Class _______ Faculty ________ College __________________

2. Name of the Candidate: ______________________________________________________
   (in capital letters) Surname __________ Name __________ Father’s name __________

3. Residential Address of the candidate:____________________________________________

4. Class _____ Department _______ Roll No.______ Tel.No. ________________

5. Date of Birth: (in figures and words) __________________________

6. Academic Record of the Previous Year:
   a) The College/HSS/Dept. last attended: ________________________________________
   b) The class in which studied: _________________________________________________
   c) Result of the last examination: Passed/Failed/A.T.K.T. _________________________

7. Name of the Proposer: _______________________________________________________
   (in capital letters) Surname __________ Name __________ Father’s Name __________

8. Class ______ Department ____________________ Roll No.__________________________

   ____________________________________________________________
   Signature of the Proposer

9. Name of the Seconder: ______________________________________________________
   (in capital letters) Surname __________ Name __________ Father’s Name __________

10. Class _______ Department___________ Roll No.______

    Date:____________

    ____________________________________________________________
    Signature of the Seconder

DEARATION OF THE CANDIDATE

I hereby declare that I have read the statutes and code of conduct governing the
election of the University Class Representatives and these are binding on me. I further declare
that the information given above is true to the best of my knowledge and belief. I further declare
that I consent to my nomination.

Date: _______________ ____________________________

Signature of the Candidate
INSTRUCTIONS TO THE CANDIDATE

1. The nomination paper must be submitted to the Returning Officer so as to reach him/her not later than the time and day notified for the receipt of nomination.

2. Nomination papers shall be in the prescribed form, and shall be dated and signed by any two members entitled to vote. No person shall be nominated as a candidate for election unless he/she signifies his/her consent on the nomination paper. A nomination paper which does not comply with all the requirements shall be rejected.

REMARKS OF THE OFFICE

The nomination paper of Shri/Smt./Kum/ ____________________________ was received on ____________________________

(day), the ____________________________ (date) at ____________________________ (time).

Signature of the receiver.

SCRUTINY OF THE NOMINATION PAPER

1. The Nomination Paper is found to be valid.

2. The Nomination paper is invalid due to ____________________________

3. The Nomination paper is withdrawn by the candidate on ____________________________

Date: ____________________________

Signature of the Returning Officer